

Ref No: EPCP/ADM/STAFF/2016-2017

Date: 11/11/2016

**OFFICE ORDER**

**SC-ST Committee**

<b>Committee Members Details</b>			
<b>Sl.no</b>	<b>Name</b>	<b>Department</b>	<b>Role</b>
1	Dr Jagadeesh Singh, Principal	Pharmacognosy	Chairperson
2	Mr Tathagath Dey	Pharmaceutical Chemistry	Convener
3	Mr Srinivasan	Pharmaceutics	Member
4	Mrs Soosamma John	Pharmacognosy	Member
5	Mrs Sarita Kotagiri	Pharmacology	Member
6	Mr Punithkumar V(16P7842)	Pharmacy	Student member

Any other members nominated by the Principal

**Roles and Responsibilities of the Committee:**

1. Ensuring that the reservation policies for SCs and STs in admissions are strictly followed.
2. To collect information and maintain records regarding the number of staffs and students belong to SC/ST categories in the college.
3. Assisting SC and ST students in applying for scholarships and other financial aids available from both government and private sectors.
4. Monitoring faculty and staff recruitment processes to ensure adherence to reservation policies.
5. Keeping detailed records of all matters concerning the welfare of SC and ST students.

  
Principal

**Copy to all the members & Office**

**PRINCIPAL**  
**EAST POINT COLLEGE OF PHARMACY**  
BIDARAHALLI, BANGALORE